



Cyngor Cymuned Rogiet Community Council

\*\* New email address – [clerk@rogiet-cc.gov.wales](mailto:clerk@rogiet-cc.gov.wales) \*\*

27 May 2026

Dear Councillor,

You are hereby summoned to attend the **Ordinary Meeting of Rogiet Community Council** which will be held on **Wednesday 10 June 2026 at 7:00pm** at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda.

Yours faithfully

*Alice Vaughan*

Clerk to Rogiet Community Council

### **AGENDA**

	<b>Open Forum</b>
	<b>Chairs Announcement</b> To receive any update and feedback in respect of meetings, functions, events, or matters arising.
<b>01</b>	<b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b> To receive, and consider for approval, apologies for absence and reason given.
<b>02</b>	<b>INTERESTS DECLARED</b> To receive declarations of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
	<b>EXCLUSION OF PRESS AND PUBLIC</b> To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.
<b>03</b>	<b>Minutes of Meetings of Council: The Annual Meeting of Council 6 May 2026 and Ordinary Meeting 13 May 2026</b>
<b>04</b>	<b>Monthly Police Report -May 2026</b>
<b>05</b>	<b>County Councillor Report</b>



<b>06</b>	<b>FINANCE</b>		
06.1	<b>To approve the below payments</b>		
	<b>Company</b>	<b>Service</b>	<b>Amount</b>
	Merlin Environmental	INV 2369	£459.00  To be noted that new charges from 01.04.26 - £7.65 a bin
	Office Tech Solutions	INV 9903	£66.00
	Monmouthshire County Council	Business rates 2026-2027	£1520 (figure is estimate will update when new invoice received or postpone to next meeting)
	IAC Audit and Consultancy	INV	If received tbc
	Morgan Environmental	Legionella Water Sampling	£223.20
	Chepstow Accountancy	Processing June 2026 Payroll	£35.00
	Payroll/HMRC/Pensions	June 2026	Estimate £3400.00
<b>07</b>	<b>FINANCE - Barclaycard - To approve payments:</b>		
	<b>Statements May 2026 – June to follow.</b>		
	<b>Company</b>	<b>Service</b>	<b>Amount</b>
	May 2026	PPE, training for LP, Ink, Stationery, Stamps, Toilet rolls	£340.75
	June 2026		To follow



<b>08</b>	<b>Internal Audit &amp; Annual Governance and Accounts Return for Year Ending 31st March 2026</b>
08.1	To receive Internal Audit Report from IAC Audit and Consultancy Ltd and consider any recommendations
08.2	To receive Annual Accounts, return for the Year Ended 31 March 2026
08.3	To consider Annual Governance Statement (Parts 1/2) of Annual Return for the Year Ended 31 March 2026
08.4	To approve Annual Accounts, Return and Annual Governance Statement for submission to Wales Audit Office
08.5	Chair to sign the Annual Return and Annual Governance Statement.
08.6	Notice of appointment of the date for the exercise of electors' rights - 6 July 2026 - 31 July 2026.
<b>09</b>	<b>Internal Auditor Observations</b> To review and approve standing orders and financial regulations.
<b>10</b>	<b>Schedule of Fees -2026/2027</b> To approve schedule of fees for website
<b>11</b>	<b>Planning DM/2026/00597</b> Demolish detached garage and construct garden building. Location 11 Ifton Terrace, Rogiet, NP26 3SU
<b>12</b>	<b>Rogiet Hub Refurbishment Project</b>
12.1	Update from Working Group
12.2	Any other related items.
<b>13</b>	<b>Pavilion</b>
13.1	Legionella sampling update – quote for annual work
13.2	Any other related items.



<b>14</b>	<b>Village Matters</b>
14.1	Ifton Lane – update
14.2	Fences – RCC land by Reens
14.3	Map board for Rogiet
14.4	Update from Councillors Surgery held 1 June 2026
14.5	Any other related items
<b>15</b>	<b>One Voice Wales – National Conference 1 July 2026</b> To confirm attendance
<b>16</b>	<b>Statement of Internal Control and Annual review of effectiveness of Internal Control</b> To review and approve
<b>17</b>	<b>Recommendations for Agenda Items for Next Ordinary meeting</b> Local Government Pension Scheme (LGPS) (Miscellaneous Amendments) (Member Benefits) Regulations 2026



<b>18</b>	<p>NEXT MEETING(S)</p> <p><u>July 2026</u></p> <p>8 July 2026 -- Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>August 2026 - No meeting</p> <p><u>September 2026</u></p> <p>7 September 2026 – Councillor Surgery 6-7pm at Pavilion</p> <p>9 September 2026 - Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>October 2026</u></p> <p>14 October 2026- Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>November 2026</u></p> <p>11 November 2026- Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>December 2026</u></p> <p>1 December 2026 - Councillor Surgery 10-11am (location tbc)</p> <p>9 December 2026 - Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>January 2027</u></p> <p>13 January 2027 - Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>February 2027</u></p> <p>10 February 2027 - Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><u>March 2027</u></p> <p>1 March 2027 - Councillor Surgery 6-7pm at Pavilion</p> <p>10 March 2027 - Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p>
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Alice Vaughan Invites you to connect by zoom. <https://us02web.zoom.us/j/82291118178>